



Call for Applicants: Creative Design Fellowship

April 2023

Title: Creative Design Fellow

Anticipated dates of service: 12 weeks (180 hours; 15 hours per week)

Location: Remote

Monthly stipend: \$1,536.34

Project Background:

The Latinx Preservation Advocacy Toolkit will be the first of its kind! The toolkit will be a print and digital booklet that will demystify historic preservation and empower our communities and provide access to information traditionally not shared with historic Latinx communities. The Toolkit will be accompanied by a series of short, bilingual videos that explore the processes and consequences of historic preservation, highlight Latinx heritage conservation success stories throughout the country, and provide guidance and advice on how to preserve history and communities throughout the state. The toolkit will be an educational bilingual (English and Spanish) resource that will help Latinx community members and organizations in urban and rural areas advocate for the protection of Latinx historic sites and other tangible or intangible heritage resources. In doing so, we will help promote inclusion in historic preservation by creating and widely distributing and accessible toolkit.

Position Deliverables:

Deliverables
Animation 1
Animation 2
Site 1 coloring book page
Site 2 coloring book page
Site 3 coloring book page
Toolkit Website Tab design

This position will report to the Project Manager and Executive Director.

Travel

This position will not travel.

Schedule

Fellowships will begin on June 19, 2023, and end August 11, 2023.

Fellows are required to work 15 hours a week. Mondays and Wednesdays from 10 am CT to 2 pm CT should be reserved for meetings.

Desired Skills, Knowledge, and Education:



- Currently enrolled and taking classes at an accredited US graduate (Masters or PhD) OR have graduated from an accredited graduate program within 6 months of the application posting date
- Experience working in community engagement and outreach
- Self-starter with excellent written, verbal, and interpersonal skills
- Spanish language skills (written/verbal) desired
- Located in Texas or familiar with Texas history
- Studies and/or experience in communication design, UX design, Design, Art, or a related field
- Experience designing coloring book pages
- Experience using Adobe Illustrator and working with Wix
- Experience creating animations

Technology and Equipment Requirements:

- Personal computer (no tablet)
- High speed internet connection
- Adobe Suite subscription preferred but stipend can be provided

LHC Mission:

To build a movement that affirms Latinx heritage through education, conservation, and leadership development.

LHC Vision:

A just world that values Latinx heritage, people, and places.

How to apply:

Please submit a cover letter, resume/CV, and your Illustration portfolio to <https://forms.gle/jrzJxgw75QfQo72i8> by 5:00 PM **Wednesday, May 10, 2023.**

Selection process and timeline:

Applications live	April 19, 2023
Fellowship Information Webinar	May 03, 2023
Application Deadline	May 10, 2023
Application review begins	May 11, 2023
Interviews begin	May 15, 2023
Decision made; applicants informed	May 30, 2023

We will be staying connected with applicants every step of the way, so do not worry about your application going unanswered or unseen.

Please note that these dates may change.



Fellowship Information Session:

Interested applicants are invited to participate in an optional virtual webinar with LHC staff members to learn more about the fellowships offered. The session will be hosted on **May 3, 2023, at 10:30 pm CT.**

We invite any interested applicants to enroll for the session by registering at:

<https://www.eventbrite.com/e/summer-fellowship-information-session-tickets-605207902127>

Our commitment to DEAIIB

The LHC is deeply devoted to diversity, equity, and inclusion, both within the organization and with the communities that we serve. The LHC is committed to building a team that represents and supports a variety of backgrounds and perspectives, by fostering a work environment that is free of discrimination and harassment, whether based on race, national origin, gender, gender expression, religion, ethnic background, age, disability, marital status, sexual orientation, or any other criterion prohibited by applicable federal, state, or local laws. We believe that diversity and inclusion among our team is critical to our success, and we seek to recruit, develop, and retain talented people from a diverse candidate pool.

Research shows that women and individuals from underrepresented backgrounds often apply to jobs only if they meet 100% of the qualifications. We recognize that it is highly unlikely that an applicant meets 100% of the qualifications for a given role. Therefore, if much of this job description describes you, then you are highly encouraged to apply for this fellowship!