



Nuestra Herencia Grant Program

Final Report

All grantees are required to submit a Final Report via Submittable. The report is due one month after the end of the grant period.

The purpose of this report is:

- to ensure funds have been spent correctly and are accounted for.
- to assess the impact of funded projects across the country.
- to collect information from grantees that we can use when fundraising.

Final Report:

1. Contact Name
2. Organization
3. Project Category
4. Do you have any remaining, unspent grant funds?
 - a. Yes or no
5. How were the funds spent?
 - a. Use LHC provided template to track spending and upload it here. We DO NOT require receipt-based documentation for every expense.
6. Project Update - Please give us a brief update about the progress of the project/program you received grant funds for. Answer the questions below. Five to fifteen sentences or bullet points.
 - a. Did you meet the goals/outcomes/deliverables you included in your application?
 - b. If you did not meet these goals, what happened instead? How did you adjust?
 - c. What were your challenges and lessons learned?
7. How did this project benefit the Latinx community? (3-5 sentences)
8. Support Materials – Please upload any visual, written, or audio documentation you have of the project. This can be photographs of the construction process or community



events, samples of oral history recordings, planning documents created for your organization, or research snippets.

- a. Photographs – If relevant to your project, please include:
 - i. Capital Projects - Before and after photos
 - ii. Community events
 - iii. Historical images
 - b. Documents – If relevant to your project, please include:
 - i. Newly created or updated planning documents (i.e. strategic plan, business plan, etc.)
 - ii. Reports
 - iii. Research
 - c. Audio Video – If relevant to your project, please include:
 - i. Recording of an oral history interview
 - ii. Videos documenting the project
9. Is there anything else you'd like to share with the LHC team?

How were the funds spent: Please record how you spent the grant funds throughout the grant period using the LHC provided spreadsheet. We DO NOT require receipt-based documentation for every expense in the Final Report.

While not required for the report, please make sure you have easy access to the necessary documentation, in the case of an audit.